

## POSEYVILLE TOWN COUNCIL

### MEETING MINUTES

Date of Meeting: July 9, 2024

#### **CALL TO ORDER**

*\*Please note the time change. The meeting was pushed back due to impending severe weather in the area. The meeting was called to order by Council President Justin Rutledge at 6:34 PM.*

#### **PRESENT**

Council President Justin Rutledge, Council Member Michael Baehl, and Clerk-Treasurer Jodie Rankin

#### **Virtual Attendees:**

None – *Internet service was not available due to local storm damage.*

#### **In-person Attendees:**

list attached to minutes.

*UPDATE: Due to severe weather, proclamations for the North Posey High School Baseball and Softball teams will be at the August 13, 2024 meeting.*

#### **APPROVAL OF MEETING MINUTES**

Minutes were presented from the June 11, 2024, meeting for approval.

**A motion to approve the June 11, 2024 Minutes was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

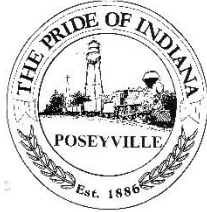
**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

#### **CLAIMS**

The Claims and Payroll Allowance Dockets were emailed to the Council before the meeting and were available at the meeting. Clerk-Treasurer Jodie Rankin advised the Council that the State Board of Accounts (SBOA) requires both the Payroll Allowance Docket and a Claims Docket. The Payroll Allowance Docket was present from January 1, 2024, to June 30, 2024. The Payroll Allowance Docket will coincide with the meeting and Claim Docket dates in the future.

**A motion to approve the claim docket was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**



## **BANK RECONCILIATION**

Bank reconciliation for May 2024 was provided to the Council. The Clerk-Treasurer advised the council that SBOA requested that we balance May with all the previous adjustments. Moving forward, the Clerk-Treasurer is advised to allocate the adjustments some back from 2021 within the current year disbursement and receipt process directly to the funds. Mrs. Rankin indicated that June will be done soon because we need to move forward with the DLGF budget information.

**A motion to approve the May bank reconciliation was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

## **PUBLIC COMMENT**

None

*Mainstream requested to speak but was not present. They are welcome to attend and speak at the next meeting.*

## **APPROVAL OF REZONING ORDINANCE 2024-07-09-01**

The Area Plan Commissioner of Posey County provided Poseyville Town Council with a rezoning. Mr. Seib was present to explain the rezoning change and informed the Council there was no opposition to the rezoning at APC. Mr. Nix provided a comment that the rezoning request is to make the entire Nix Companies complex the same. It is currently split down the middle of the building. Additionally, a screen buffer of pine trees will be added when construction is complete to those already in place.

Mr. Rutledge requested a motion to suspend the second reading of the ordinance.

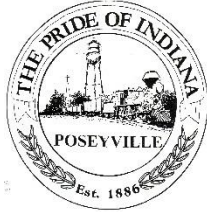
**A motion to suspend the second reading of the ordinance was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

Mr. Baehl made a motion to approve Rezoning Ordinance 2024-07-09-01 as submitted by the APC.

**A Motion to Approve Rezoning Ordinance 2024-07-09-01 was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**



### **UTILITY DEPARTMENTS**

SRF payment requests were received from Derick Wiggins from Midwestern Engineers. He is unable to attend tonight. Mr. Rutledge requests approval for the following SRF payments.

Huntingburg Machine Works	\$12,621.00
Midwestern Engineers, Inc.	\$ 3,508.00

**Mike Baehl motioned to accept the payment request by Midwestern Engineers for \$12,621.00 to Huntingburg Machine Works, 2nd by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

**Mike Baehl moved to accept the payment request to Midwestern Engineers for \$3,508.00, 2nd by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

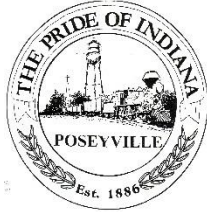
### **POLICE DEPARTMENT**

Mrs. Rankin presented the information about our cell phone charges to the Council. The town reimburses Officer Carter for his cell phone through his family plan. Mrs. Rankin advised the Council it would be more cost-efficient to pay off Officer Carter's phone and acquire his number within the town billing due to our public safety rates. Then, the town owns the number utilized by town police personnel. In twelve months, it would save the town \$703.32. The cost to pay off the phone is \$198.00. Officer Carter agrees with this change.

**A motion to pay the balance due on Office Carter's phone for \$198.00 and acquire his line within the town billing was made by Justin Rutledge, 2<sup>nd</sup> by Mike Baehl.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

Mrs. Rankin informed the Council that there are two ordinances that office personnel are trying to work through with current violations and need guidance on consistency and actual costs associated with executing the ordinances. The two ordinances provided to the council are the Garbage and Trash Control Ordinance and the Weed Control Ordinance. They are very similar in wording, some to be exact. However, one has six months to pay the fines, and the other has ten days. Mrs. Rankin indicates that, in some cases, it is weeds and garbage. Can the ordinances be combined to have more of a penalty? It would help to be consistent. It costs \$9.00 for every certified mail, and we are not getting any time and effort expenses back. Office Carter was not able to zoom in due to an internet outage. Mr. Rutledge indicates that the ordinances say it is done by certified mail or person. Perhaps we must begin serving those by person through town marshals or deputies. Mr. Baehl suggested we might increase fees to cover the certified mail.



The council agrees to consult with Officer Carter and Mr. Bender. No action is required this month.

### **UTILITY DEPARTMENTS**

Mrs. Rankin requested approval for Utility Clerk Billye Robling to attend American Water Works Association training on water audit information. The information was received today, and it is on July 17, 2024. Mr. Rutledge suggested that everyone in the office attend the webinar to help with the water audit due to various parts of it.

**A motion for all office personnel to attend the American Water Works Association training was made by Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

### **STREET DEPARTMENTS**

None

### **FIRE DEPARTMENT**

None

### **PARKS DEPARTMENT**

Mr. Baehl indicated he received word that the bleachers had been blown over. Someone is headed down there to check on the equipment. Also, the playground equipment is complete. It is a great addition to the park. Mr. Baehl indicated lights would be installed to illuminate the park at night.

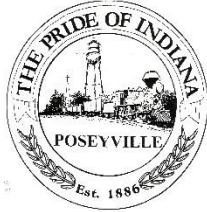
### **COMMUNITY CENTER**

The new soap and towel dispensers are installed. We are working to potentially replace the Community Center Manager's phone because of its age and issues with new apps for running the security system remotely. The manager will be on vacation July 20-28, so we must have coverage for scheduled events.

The Heart of Poseyville Events would like to host a shower for the Community Center, with items like towels, utensils, or other necessary items. A registry for needed items could be created. Mrs. Bratcher will work with the Community Center Manager to obtain more details.

The Heart of Poseyville requests some storage space in the basement. The council will examine the situation and determine what can be done.

No action was taken on any items discussed.



## CEMETERY

None

## MISCELLANEOUS BUSINESS

Mrs. Rankin requested permission to begin investing money in Trust Indiana. Mr. Rutledge uses this through his own work experience and explains how the transfers work and the availability of the funds invested. It is run through the State Treasurer's office. Information about Trust Indiana will be made part of the minutes by incorporation. The bank accounts will remain healthy at German American Bank, where we earn good interest in our general fund. Any investments and interest will be included in the council's monthly reports. Mr. Rutledge thanked Mrs. Rankin for her willingness to research Trust Indiana as this can help us earn a significant amount of interest money that we were previously missing out on.

**A motion to allow the Town of Poseyville to invest money with Trust Indiana for partial account funds was made by Mike Baehl and 2<sup>nd</sup> by Justin Rutledge.**

**Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes)**

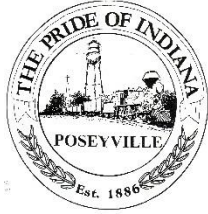
Mrs. Rankin provides the Council with an update on the service change with Cintas. The town hall has the mats changed weekly, which seems unnecessary during this time of year. This change will also save the town \$173.30 per month. We might have to revisit the services in the fall or winter months.

Mrs. Rankin also mentioned that we must discontinue using the Cash Clearing Account through Crane. The SBOA disagrees with this process. The funds do not reflect all the transaction data through no fault of anyone in the office. The process is unusual and new to everyone, causing additional work for the office ladies. We will start taking all deposits to German American Bank. It will not be every day but periodically throughout the week. There will also be an audit on who can access the safe for security purposes. Also, by law, we must offer mileage to employees traveling for this purpose. It is up to the individual to track and submit mileage reimbursement.

Mrs. Rankin advised the Council that she is seeking information from banks with a Poseyville location and discussing the same information with each bank. We have been delighted with German American Bank's services, so the bar is high for the local banks. She will report her findings back to the Council in August 2024.

The SBOA has received the town's response to the 2021 CAP. They are pleased with some additional internal control changes the town office has made. Mrs. Rankin will send discovery documents verifying the changes, which should close the 2021 audit.

No action required



**NEXT MEETING:**

The next meeting of the Poseyville Town Council for 2024 will be held **Tuesday, August 13, 2024** at 5:30 PM, in person and virtual meeting.

**THERE BEING NO FURTHER BUSINESS**, the meeting was adjourned **by a motion from Mike Baehl, 2<sup>nd</sup> by Justin Rutledge.**

Respectfully submitted,

---

Jodie Rankin, Clerk-Treasurer  
Town of Poseyville

**ATTEST:**

---

Justin Rutledge, Council President